



REQUEST FOR AFFECTED PERSON STATUS

TO BE FILED WITH THE CITY CLERK AT LEAST FIVE (5) BUSINESS DAYS PRIOR TO THE PUBLIC HEARING

Please see the back of this application for more information regarding affected person status.

Requestor Name:	
Address:	
Email:	Phone:
Project Name/Petition No.	
This request is for the hearing before the:	
<input type="checkbox"/> Planning Commission <input type="checkbox"/> City Council	

Please check the applicable statement below and fill in blanks:

	1. I am an owner/resident/other occupant (individual or business entity) of property located approximately _____ feet from the property which is the subject of the quasi-judicial action.
	2. I am the authorized representative of an owner/resident/other occupant _____ (individual or business entity of property located approximately _____ feet from the property which is the subject of the quasi-judicial action.
	3. I am the authorized representative of a condominium or neighborhood association whose members consist of owners, residents or occupants of real property located approximately _____ feet from property which is the subject of the quasi-judicial action. Association name: _____

NOTE: If you checked Item 2 or 3 above, unless you are an attorney you must have written authorization signed by the person, entity, or association you represent. In the case of an association, the authorization must be signed by an officer of the Board of Directors of the association.

I, or who I represent, will be adversely affected by the approval of the above referenced application because (explain below how you, or who you represent, will be adversely affected to a greater degree than other members of the community at large, attach a separate sheet if necessary):

I understand that completion of this form does not substitute for speaking in person at the public hearing on the matter. I hereby certify that the statements on this form are true to the best of my knowledge and belief. I understand that I must be present at the public hearing to present my case to the Planning Commission and/or the City Council.

Signature:	Date:
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Information regarding Affected Person Status:

- All members of the public have the opportunity to speak under the audience participation section of a public hearing. You do not need to file a Request for Affected Person Status to be allowed to speak at the public hearing.
- If granted affected person status, you will have the same opportunity as the applicant to present evidence and testimony and to cross-examine witnesses for the applicant, City, and any other party. You may also be cross-examined by the City, applicant, or any other party.
- To be eligible for affected person status you must submit this application to the City Clerk, including all appropriate documentation, at least five (5) business days prior to the public hearing.
- Your status as an affected person will be determined at the public hearing. Staff does not have any part in the determination.
- You must be present at the public hearing concerning the matter in which you are seeking affected person status.
- The granting of affected person status by the Planning Commission does not guarantee City Council will grant affected person status. A new request will need to be timely submitted to the City Clerk's office prior to the public hearing before City Council.
- The granting of affected person status is limited to the land use petition at issue. If a subsequent petition is filed for the same property, affected person status will need to be requested again prior to the public hearing. For example, the granting of affected person status for a zoning map amendment does not mean you automatically have affected person status for a preliminary plat or site & development plan petition for the same property.
- Please see Chapter 2, Section 2-53(b) of the City of Venice Code of Ordinances for additional requirements pertaining to affected parties.

CITY CLERK'S OFFICE
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Venice, FL 34285
Phone # (941) 486-2626
Website: www.venicegov.com