



VZ

VARIANCE

Project Name: _____

Parcel Identification No.: _____

Address: _____

Parcel Size: _____

FLUM designation: _____

Zoning Map designation: _____

Property Owner's Name: _____

Telephone: _____

Fax: _____

E-mail: _____

Mailing Address: _____

Project Manager: _____

Telephone: _____

Mobile / Fax: _____

E-mail: _____

Mailing Address: _____

Project Engineer : _____

Telephone: _____

Mobile / Fax: _____

E-mail: _____

Mailing Address: _____

Project Architect: _____

Telephone: _____

Mobile / Fax: _____

E-mail: _____

Mailing Address: _____

Incomplete applications cannot be processed – See reverse side for checklist

Applicant Signature / Date: _____

APPLICATION CHECKLIST

Required documentation (provide one copy of the following, unless otherwise noted):

- Statement of Ownership & Control**
- Signed, Sealed and Dated Survey of Property**
- Agent Authorization Letter**
- Narrative describing the petition**

You must restate and address each of the following as an attachment to the project narrative:

- o Special conditions and circumstances exist which are peculiar to the land, structure or building involved and which are not applicable to other land, structures or buildings in the same zoning district; and,
- o The special conditions and circumstances do not result from the actions of the applicant; and,
- o Literal interpretation of the provisions of this chapter would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this chapter and would work unnecessary and undue hardship on the applicant; and,
- o The variance, if granted, is the minimum variance that will make possible the reasonable use of the land, building or structure; and,
- o The grant of the variance will be in harmony with the general intent and purpose of this chapter, and will not be injurious to the neighborhood or otherwise detrimental to the public welfare; and,
- o Such other conditions that are shown to exist wherein the public interests would be best served.

Fees

Application filing fee \$400.

Public notice fee in excess of \$50 will be billed to applicant and is not included in application fee.