

**APPLICATION FOR AMENDMENT TO THE VENICE COMPREHENSIVE PLAN**

*STAFF USE ONLY*

Small Scale

Petition No.: \_\_\_\_\_ - \_\_\_\_\_ CP

Large Scale

Computer Generated No.: \_\_\_\_\_

Project Name:	
Parcel Identification No.:	
Parcel Size:	

**TO VENICE CITY COUNCIL, VENICE, FLORIDA: Pursuant to §163.3187, Florida Statutes, we (I) hereby request and propose an amendment to the Venice Comprehensive Plan as follows:**

Existing (City or County) Future Land Use Map designation: \_\_\_\_\_

Existing (City or County) Zoning Map designation: \_\_\_\_\_

Proposed City Future Land Use Map designation: \_\_\_\_\_

Owner's Name (and Title):	
Telephone:	
Mobile / Fax:	
E-mail:	
Mailing Address:	

**Attach checklist and base analysis (supporting narrative, maps, data, special studies).**

**This application must be accompanied by an initial filing fee and application checklist containing all required documentation.**

**Fees: Small Scale Plan Amendment - \$5,100. Large Scale Plan Amendment - \$6,366.**

**A pre-application meeting must be scheduled prior to the filing deadline in order to submit the application.**

**Applicant's (Owner/Agent) Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Provide notice of Name, Title and Certifications/Licenses of those preparing professional services including Architectural, Engineering, Legal, Planning and Surveying. (Attach agent authorization letter.)

Agent's Name (and Title):	
Telephone:	
Mobile / Fax:	
E-mail:	
Mailing Address:	

Agent's Name (and Title):	
Telephone:	
Mobile / Fax:	
E-mail:	
Mailing Address:	

Agent's Name (and Title):	
Telephone:	
Mobile / Fax:	
E-mail:	
Mailing Address:	

**CHECKLIST FOR AMENDMENT  
TO THE VENICE COMPREHENSIVE PLAN**

**Provide the following required documentation and base analysis for the proposed amendment. Provide notice of name, title and certifications/licenses of those preparing professional services.**

- Detailed Narrative** – Describing purpose of petition and intended use of property
- Legal Description & Survey of Property**
- Statement of Ownership and Control.** Include copy of property deed or County tax statement.
- Agent authorization letter.** Letter signed by property owner identifying all agents authorized to work on behalf of property owner.
- Land Use Map** – May include existing conditions, aerial photos, natural communities, transportation network
- Base Analysis** – May include Comprehensive Plan policy evaluation, site data and land use information (demographics, housing, public service and utilities, transportation, environmental, recreation and open space), special studies, etc., in support of proposed amendment.