

Fictitious Names

If your business will use any name other than the owner's legal name or a properly registered corporate name, a fictitious name (D/B/A) must be registered with the state.

Forms and additional information are available from:

Florida Department of State
Fictitious Name Registration

P.O. Box 1300
Tallahassee, FL 32302

www.sunbiz.org

Ph: 850-245-6058

Sole Proprietorships, Partnerships and Corporations

Sole Proprietorships—The owner has absolute authority over all business decisions.

Partnerships—Two or more partners share control.

Corporations—Required to file documents of incorporation or authorization with the Division of Corporations.

For more information contact:

Florida Department of State
Division of Corporations

P.O. Box 6327
Tallahassee, FL 32314

www.sunbiz.org

Ph: 850-245-6052

Taxes

The amount and type of taxes on your business depends upon the nature of the business, its legal organization and whether there are employees. The different taxing authorities include:

- ⇒ Federal (irs.gov)
- ⇒ State (myflorida.com)
- ⇒ Local (sarasotataxcollector.com)

State Licenses

If you are required to have a state license, you must include a copy with your application.

Sarasota County

Businesses licensed by the City must also receive a Local Business Tax Receipt from Sarasota County. Please contact the County Tax Collector for additional information at 941-861-8300.

City of Venice
Development Services Division
401 W. Venice Avenue
Venice, FL 34285
Phone: 941-486-2626



"City on the Gulf"

Development Services Division
www.venicegov.com

941-486-2626

Local Business Tax Receipt

The City of Venice welcomes you to the business community. We are here to assist you through the Local Business Tax Receipt process.

Upon receipt of the Local Business Tax Receipt, the document must be displayed conspicuously at your place of business and in such a manner as to be open to the view of the public and subject to inspection by all duly authorized inspectors of the city.

The Local Business Tax varies by business license classification. Local Business Tax receipts are not transferable from owner to owner. New owners must apply for a Local Business Tax Receipt in their own name. A change in the location of the business will require a new application and approval from appropriate city departments. A separate Business Tax Receipt must be obtained for each branch, separate office or place at which business is conducted within city limits. A separate Local Business Tax Receipt is also required when more than one business activity is conducted at the same location, and the activity falls into a classification other than the original Local Business Tax Receipt.



This brochure provides general information but may not include all details. For more information please contact Donald Caillouette at 486-2626, ext. 28003.

Q & A

Q: Who must obtain a Local Business Tax Receipt?

A: Businesses and professions operating in the City must pay the tax. The business tax does not regulate the business and it does not guarantee the quality of the work of the business.

Q: May I open a business any where in the City?

A: First contact the City of Venice Licensing Official to verify the proposed use is allowable at the business location.

Q: When is the business tax required?

A: A business tax receipt is required before a business begins operation. The business tax period is from October through September. Applications are available at City Hall or online.

Q: What do I need to do if I change my location or purchase an existing business?

A: . If you purchase an existing business, you will need to complete an LBTR application, pay a nominal fee and a corrected receipt will be issued.

Q: Am I required to submit information concerning use or occupancy?

A: New tenant occupancy information may be required by the Building Dept. to determine if the occupancy classification or use of the building has changed.

Who do I contact if I have questions?

Contact a Planning & Zoning staff member:

Donald Caillouette

Comprehensive Planner

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Planning & Zoning Director

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