

## Fictitious Names

If your business will use any name other than the owner's legal name or a properly registered corporate name, a fictitious name (D/B/A) must be registered with the state.

Forms and additional information are available from:

Florida Department of State  
Fictitious Name Registration

P.O. Box 1300

Tallahassee, FL 32302

[www.sunbiz.org](http://www.sunbiz.org)

Ph: 850-245-6058

## Sole Proprietorships, Partnerships and Corporations

**Sole Proprietorships**—The owner has absolute authority over all business decisions.

**Partnerships**—Two or more partners share control.

**Corporations**—Required to file documents of incorporation or authorization with the Division of Corporations.

For more information contact:

Florida Department of State  
Division of Corporations

P.O. Box 6327

Tallahassee, FL 32314

[www.sunbiz.org](http://www.sunbiz.org)

Ph: 850-245-6052

## Taxes

The amount and type of taxes on your business depends upon the nature of the business, its legal organization and whether there are employees. The different taxing authorities include:

- ⇒ Federal ([irs.gov](http://irs.gov))
- ⇒ State ([myflorida.com](http://myflorida.com))
- ⇒ Local ([sarasotataxcollector.com](http://sarasotataxcollector.com))

## State Licenses

If you are required to have a state license, you must include a copy with your application.

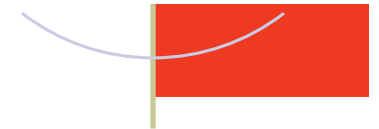
## Sarasota County

Businesses licensed by the City must also receive a Local Business Tax Receipt from Sarasota County. Please contact the County Tax Collector for additional information at 941-861-8300.

City of Venice  
Development Services Division  
401 W. Venice Avenue  
Venice, FL 34285  
Phone: 941-486-2626



## Guide to Home Occupations



*"City on the Gulf"*

**Development Services Division**  
[www.venicegov.com](http://www.venicegov.com)

941-486-2626

# Home Occupations

Home Occupations are regulated through the City of Venice Zoning Code—Section 86-510.



Home occupations are permitted as accessory uses in the Residential Estate; Residential, Single-Family; Residential, Multi-Family and Planned Unit Development Zoning Districts. These accessory uses shall be limited to professional or business offices or studios which do not involve in-office contact with clients or the public. All business shall be conducted by mail or electronic medium or at another location.



**This brochure provides general information but may not include all details. For more information please contact Donald Caillouette at 486-2626, ext. 28003.**

## Home occupations shall meet the following standards:

- 1) No person other than members of the family residing on the premises shall be engaged in the occupation.
- 2) All home occupations shall be conducted entirely within the residential structure, not an accessory structure.
- 3) The use shall be clearly incidental and shall not change the residential characteristic of the home.
- 4) There shall be no change in the outside appearance of the premises or other visible evidence of the home occupation, including posting of signs.
- 5) Home occupation shall not occupy more than 20% of the first floor area of the residence.
- 6) No traffic shall be generated by the home occupation in greater volume than that expected in a residential area.
- 7) No equipment or process shall be used in the home which creates noise, glares, fumes, etc.
- 8) Fabrication of articles commonly known as arts and crafts may be deemed a home occupation providing no sales are made at the home.
- 9) Instructional lessons to one person at a time, such as music or art, shall be deemed a home occupation.
- 10) A home occupation may only be approved with the written content of the property owner.

## Do I need a Local Business Tax Receipt?

Yes. A home occupation is subject to all applicable city local business tax receipt regulations.

## Who do I contact if I have questions?

Contact a Planning & Zoning staff member:

**Donald Caillouette**  
Comprehensive Planner  
dcaillo@ci.venice.fl.us  
941-486-2626, Ext. 28003

**Roger Clark, Planner**  
rclark@ci.venice.fl.us  
941-486-2626, Ext. 28004

**Kellie Bricker, Planning Coordinator**  
kbricke@ci.venice.fl.us  
941-486-2626, Ext. 28002

**Tom Slaughter, AICP**  
Planning & Zoning Director  
tslaugh@ci.venice.fl.us  
941-486-22626, Ext. 28001

